



First Aid Policy – Events/Activations

Introduction

It is the event or activation organisers responsibility to ensure that they make appropriate first-aid arrangements for their event or activation.

Assessment

In order to establish what provision for first-aid is required, they must make an assessment of the first-aid needs appropriate to the event or activation.

As a minimum, this should include consideration of:

- Working practices onsite
- Numbers of staff and contractors onsite
- Numbers of public onsite during the event or activation
- Age profile of attendees
- Type of performances taking place onsite
- Whether alcohol will be served at the event or activation

This assessment must be recorded in the event Risk Assessment.

Venue Minimum Standards

As a venue, we have minimum standards that we expect event or activity organisers to adhere to. Below is a table representing the minimum standards that will be accepted at the venue. These are minimums based on broad categories of risk.

The event organisers assessment of medical cover may determine that an increased level of cover is required. However the venue will not accept a lower level of cover to that of the table included in this policy.

Table 1: Minimum Build/Derig Onsite Medical Levels

Staff and Contractors onsite	Is overnight working occurring	Are people working at height and / or works with increased risks	First Aiders (can have other duties onsite and be client staff)	FREC3 or FPOS (no other duties onsite and provided by a medical provider)	EMT (no other duties onsite and provided by a medical provider)
Less than 50	No	No	2	0	0
Less than 50	Yes	No	3	0	0
Less than 50	No	Yes	3	0	0
Less than 50	Yes	Yes	4	0	0
51 – 100	No	No	4	0	0
51 – 100	No	Yes	4	1	0
51 – 100	Yes	No	5	0	0
51 – 100	Yes	Yes	5	1	0

Table 2: Minimum Onsite Medical Levels

Expected maximum onsite attendance	Alcohol being served onsite	Is there an increased risk of intoxication and/or disorder	First Aiders (can have other duties onsite and be client staff)	FREC3 or FPOS (no other duties onsite and provided by a medical provider)	EMT (no other duties onsite and provided by a medical provider)
Less than 100	No	No	2	0	0
Less than 100	No	Yes	2	1	0
Less than 100	Yes	No	2	0	0
Less than 100	Yes	Yes	2	1	0
101 – 200	No	No	3	1	0
101 – 200	No	Yes	2	2	0
101 – 200	Yes	No	3	1	0
101 – 200	Yes	Yes	3	0	1
201 – 500	No	No	3	1	0
201 – 500	No	Yes	3	2	0
201 – 500	Yes	Yes	3	1	1
501 – 900	No	No	3	1	0
501 – 900	No	Yes	3	2	1
501 – 900	Yes	No	3	2	1
501 – 900	Yes	Yes	3	2	2

FREC3 = First Response Emergency Care

FPOS = First Person on Scene

EMT = Emergency Medical Technician